

Village of Wolcott
Board of Trustees
September 25, 2007
7:00 PM

Mayor Monson called the meeting to order at 7:00 PM.

Members Present: Trustees Baker, Krasucki, and White

Others Present: Colleen Penta, Norma Stewart, Otis Vezzose, Jerry Laird, Lyle Smitson (CornerStone Telephone Co.), Larry Hogan

Pledge of Allegiance

Police Department

The Police Department has nothing to report at this time.

Highway Department

- A work crew from Butler Correctional Facility worked on storm ditches for Oswego Street and Wadsworth Street.
- A quote was received from C.J. Pave and Seal for repairs to the parking lot at the Fire Hall. The first phase entails a 1-1.5" top coat at various locations, approximately 4,410 square feet. All digging, materials and trucking are to be supplied by the Village. The second phase will entail applying hot tack to the edges of all patches. The total cost of the proposal is \$2,459.50. The quote states the addition of a 3% collection fee if the bill is not paid within ten days. Mayor Monson stated that this stipulation would not apply to the Village. Trustee Baker made the motion to accept the quote from C.J. Pave and Seal for repairs to the Fire Hall parking lot, at a cost not to exceed \$2,459.50. Trustee White seconded the motion and all voted in favor.
- A quote was received from C.J. Pave and Seal for repairs to various streets within the Village. The first phase entails a 1-1.5" top coat at various locations, approximately 7,150 square feet. All materials and trucking will be supplied by the Village of Wolcott. Mayor Monson stated that the Village may need to hire an additional truck and driver with an estimated cost of \$60 - \$70 per hour. The second phase will entail applying hot tack to the edges of all patches. The total cost of the proposal is \$4,339.50. The quote states the addition of a 3% collection fee if the bill is not paid within ten days. Mayor Monson stated that this stipulation would not apply to the Village. Trustee Baker made the motion to accept the quote from C. J. Pave and Seal, at a cost of \$4,339.50, plus any additional expenses necessary to complete the project. Trustee Krasucki seconded the motion and all voted in favor.

Snow Plowing Permits

The clerk will order plow permits for the 2007 – 2008 season and will place an ad in the Shopper notifying residents of the regulations regarding snow plowing permits.

Prisoners Working in the Village of Wolcott

- Over the past few weeks there have been several work crews from Butler Correctional Facility working in the Village at various locations. They have done a good job at the Wolcott Falls Park as well as digging storm drainage ditches.
- A work order request has been submitted for work crews to replace Village owned sidewalks on Lake Avenue, Mill Street, Main Street and New Hartford Street. Mayor Monson will contact the Village of Red Creek about borrowing their sidewalk forms if it seems necessary. The Village of Wolcott will need to hire a journeyman to supervise the work crew.

Water/Sewer Department

- Preliminary reports are starting to come in regarding the pilot program at the Waste Water Treatment Plant and everything seems to be going well.
- There was a good turnout for the demonstration held on September 19th.
- MRB Engineering Firm is looking into some issues and will have feedback for the Village at a future date.
- The cost of sludge hauling for the Waste Water Treatment Plant is significant and the Village needs to evaluate alternative options which might reduce costs.
- Installing reed beds at the facility is an option which might prove cost effective. The clarifier would be sent to the reed beds and allowed to settle. The beds would need to be cleaned out every fifteen to twenty years and the compost could then be used as fertilizer. Costs would be reduced in that there would be no need to haul sludge or purchase polymer. Mayor Monson will be doing more research on the potential project.
- Trustee Krasucki read a request from Charles Frederick to abandon water service at 5774 New Hartford Street, Wolcott, and effective September 25, 2007. Trustee White seconded the motion and all voted in favor.
- Trustee White read a request from Charles Frederick to abandon sewer service at 5774 New Hartford Street, Wolcott, and effective September 25, 2007. Trustee Baker seconded the motion and all voted in favor.

Matthew Crane

Matthew Crane passed the certification exam for Waste Water Plant Operator and will be due a pay increase.

Fire Department

On October 25, 2007 NYCOM is holding a Fire Department Workshop in Dansville, NY. Mayor Monson will attend. He would also like Ray Wellington, Fire Department Chief, and Gandy Stoddard, Fire Department President, to attend. The Clerk will contact Mr. Wellington and Mr. Stoddard about their availability and will make the necessary reservations.

Code Enforcement

NYCOM is holding several workshops throughout the state regarding neglected, vacant, and abandoned properties. The clerk will contact NYCOM regarding central New York locations and send out invitations to Village officials.

Historical Society

- The cemetery walk held on September 17, 2007 went very well; the only drawback was that it got dark too quickly. There were 54 people participating and the total profit amounted to \$271.00. The next cemetery walk is scheduled for August 9, 2008 and will, perhaps, be held in the afternoon.
- Norma Stewart inquired about a Founder's Day next year. Mayor Monson told her that there would indeed be a Founder's Day to be scheduled perhaps the second Saturday in July.
- Mrs. Stewart stated that July 26, 2008 will be a Living History Day. Upon hearing this Mayor Monson said that perhaps he would declare Founder's Day to be July 26, 2008. He will have to bring the issue up again at some future point.
- Trustee Krasucki and her sister Janelle Hooper would like to head up a committee to clean up the cemetery located at Lake Avenue and High Street. Mrs. Stewart stated that she has a list of everyone buried in that cemetery and would like a sign posted listing the names. The property is owned by the Village and the cemetery is named Park Cemetery.
- Mrs. Stewart inquired about the mural at the park, which is to be painted on the side of a building owned by Joe Gallo. Attorney Art Williams is going to draw up a lease agreement between the Village of Wolcott and Joe Gallo for the use of the side of the building for the purpose of a mural. The Village of Wolcott will lease the space for \$1 per year.

Flag Pole – Lioness Club

The Lioness Club has agreed to purchase a new flag pole for the Village of Wolcott. The flag pole is to be located behind the Venus fountain.

Skate Park – Lions Club

The Lions Club is interested in having a skate park built in the Village. They will be paying the costs associated with the park, if built. Mayor Monson stated that perhaps the NR-W School District would be willing to donate the property for the park. The matter will be discussed further when more information is available.

Comprehensive Plan Objectives

- Goal III, Objective L: Otis Vezzose will look for the Village Code information pertaining to cars parked on lawns and give copies to the Board members. Mayor Monson would like to see the existing laws enforced, and would like more clarification on the parking issues that are currently a problem. The objective is tabled for the present, and will be placed on the agenda for the October 9, 2007 Board Meeting.
- Goal VI, Objective P: There are no subdivisions going into the Village right now. If in the future subdivisions are built, the Village will require the developers to donate green-space, with access for picnic and play areas. Trustee White made the motion to accept Comprehensive Plan Goal VI, Objective P. Trustee Krasucki seconded the motion and all voted in favor.

Colleen Penta

Colleen Penta received a traffic violation ticket on September 25, 2007 when she went through the intersection on Main Street, heading east. Due to the power outage on September 8, 2007 the timing for the light has been off. Mike McNeill from Syracuse Signal will be replacing the control box for the traffic light this evening. The Clerk will contact Sergeant Hand at the Wolcott NYS Trooper barracks and notify them of the problem with the light.

CornerStone Telephone Company

- Mayor Monson is not comfortable with the requirement of a three year contract. He will be checking with attorney Art Williams about the terms of the contract.
- Lyle Smitson, sales representative from CornerStone Telephone Company, stated that if the Village changes telephone service to his company there would be a ninety-day rescission period, in which service could be transferred back without incurring a penalty.
- Mr. Smitson will send the Clerk a proposal with a one year contract for price comparison purposes.
- The matter will be voted on at the regular Board meeting scheduled for October 9, 2007.

Village Officials Dinner

The next Village Officials Dinner is scheduled for September 26, 2007 at Pier One Restaurant & Marina. There will be 42 people attending. Of that number, about a dozen are representatives from local businesses. Cocktails will be served at 6:00pm, and dinner will be served at 7:00pm. The guest speaker is Louise Wadsworth, Director of the Small Business Alliance, serving Wyoming and Livingston Counties.

NYCOM Fall Training School

Melanie Countryman, Clerk/Treasurer, and Heather Perce, Deputy Clerk/Treasurer, attended the NYCOM Fall Training School in Saratoga Springs, NY from September 17 – 21. Mayor Monson read a letter written by both individuals outlining the training experience and expressing thanks to the Mayor and the Board of Trustees for allowing them to participate in the conference. Mayor Monson also wished to express thanks to Trustee White for working in the office that week.

Minutes of September 11, 2007

Trustee Baker made the motion to approve the minutes of September 11, 2007 as read. Trustee Krasucki seconded the motion and all voted in favor.

Mercy Flight

Trustee White made the motion to approve payment to Mercy Flight in the amount of \$500.00, as per the budget for the fiscal year ending May 31, 2008. Trustee Krasucki seconded the motion and all voted in favor.

Abstract #005

Trustee White made the motion to approve abstract #005 voucher numbers 0313 – 0342, with check numbers 19952 – 19980 in the amount of \$37,825.44. Claims from the General Fund total \$22,733.19. Claims from the Water Fund total \$8,281.54. Claims from the Sewer Fund total \$5,703.42. Claims from the Trust and Agency Fund total \$1,107.29. Trustee Krasucki seconded the motion and all voted in favor.

Time for the Public

Colleen Penta, residing at 5815 New Hartford Street, was concerned about a notice received pertaining to the sidewalk at her residence. The notice was a copy of the Village law pertaining to sidewalks and indicated that the homeowner would have one year to replace the cement sidewalk after it was taken up. The property owner recently had the driveway black-topped and part of the black-top now needs to be cut out and a cement sidewalk put back in place. Mayor Monson stated that the sidewalk must be fixed, but the property owner may borrow the Village owned sidewalk forms when they are ready to do the work. The Clerk will contact the property owner when a work crew from Butler Correctional Facility will begin to replace the Village sidewalks.

Trustee Baker

- The school speed zone signs need to state the hours for which the school speed zone is in effect. Trustee Baker reported that according to the New York State law it is from 7:00 am to 6:00 pm on school days. Nick Rizzo will order the necessary signs and put them up.
- The blue Dodge van used by the Water Department employees may have a transmission problem. The van will be taken to Jed's Automotive for a repair estimate.
- Trustee Baker inquired as to when the sidewalk forms would be available for residents to use. Mayor Monson responded that the forms are available now. The Clerk will draw up a sign-out agreement in which the rules will be stipulated as well as a release from liability. The Board agrees that the forms can only be borrowed for no more than one week at a time.

Trustee White

- Trustee White inquired as to why, on the report of the annual inspection of the Waste Water Treatment Plant, was Matthew Crane still listed as an Operator in Training. Mayor Monson replied that at the time of the inspection Mr. Crane had not yet been made aware that he had passed the certification exam.
- NYMIR will be holding a snow removal safety seminar on October 18, 2007 in the Town of Scriba. There is no cost for the seminar. Trustee White made the motion to approve that Nick Rizzo, Jerry Laird, and Timothy Jones attend the NYMIR seminar. Trustee Baker seconded the motion and all voted in favor.
- Trustee White has nothing else for open session at this time, but will have an issue to discuss during executive session.

Trustee Krasucki

Trustee Krasucki has nothing at this time.

Executive Session

Trustee Baker made the motion to enter executive session at 8:13 pm to discuss personnel and contractual matters. Trustee White seconded the motion and all voted in favor.

Trustee Krasucki made the motion to come out of executive session at 8:41 pm. Trustee Baker seconded the motion and all voted in favor.

Matthew Crane

Trustee White made the motion to approve a \$0.50 per hour raise for Matthew Crane due to his 18-month anniversary, as per the union contract, as well as a \$0.50 per hour raise due to his having passed the Waste Water Operator certification exam. This will bring his total hourly compensation to \$14.23 effective September 20, 2007. Trustee Krasucki seconded the motion and all voted in favor.

Kevin Costello

- Mayor Monson made the motion to hire Kevin Costello as Officer in Charge for the Police Department, to work 8 – 12 hours per week at a rate of \$15.00 per hour. His schedule may fluctuate due to administrative demands but will not exceed 20 hours per week. Trustee Krasucki seconded the motion. Mayor Monson asked for a roll call vote.
Trustee Krasucki – yes
Trustee White – yes
Trustee Baker – no
Mayor Monson – yes
The motion was carried.
- Trustee Krasucki made the motion for Kevin Costello to be on six months probation, and to have a monthly review in front of the Board. Mr. Costello's effective start date will be stated in the minutes of October 9, 2007 as it is necessary for Mayor Monson to meet with Mr. Costello first. Mayor Monson seconded the motion and all voted in favor.

Trustee Krasucki made the motion to adjourn the meeting at 8:47 pm. Trustee White seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. Countryman
Clerk/Treasurer