

CLOSE-OUT AND ORGANIZATIONAL MEETING
WOLCOTT TOWN BOARD - DECEMBER 27, 2010

A special meeting of the Wolcott Town Board was held Mon., Dec. 27, 2010, at the Wolcott Town Hall with the following people present:

PRESENT - Supervisor - Kim Park
Councilman - Dallas Youngman
Councilman - Jeffrey Keller
Councilman - Scott Gregg
Councilman - Adam Ellis, Jr.

OTHERS PRESENT - Dawn Krul, Town Clerk; Kenneth Burgess, Code Enforcement Officer; Tom Interlichia, Highway Supt.

The Supervisor called the meeting to order at 5:30 PM.

CLOSE-OUT MEETING - General & Highway Fund Transfers

AUTHORIZE TRANSFERS IN 2010 BUDGET -

The following resolution was presented by Kim Park, moved by Dallas Youngman, seconded by Jeff Keller,

WHEREAS, certain transfers are necessary to close-out and balance the 2010 General and Highway Fund Budget,
NOW, THEREFORE, BE IT RESOLVED to authorize the following 2010 budget transfers and any others deemed necessary:

Highway Fund Transfers -

- \$862.85 from DA5142.1 to DA9060.8 (Medical Ins.)
- \$139.62 from DB9030.8 to DB9060.8 (Medical Ins.)

General Fund Transfers -

- \$1,198.27 from A1990.4 to A1355.13 (Review Board)

- \$968.39 from A1990.4 to A1997.4 (Capital Outlay)
- \$ 89.00 from A1990.4 to A4540.4 (Ambulance)
- \$363.50 from B1990.4 to B4020.1 (Registrar)

VOTE - AYES 5 NAYS 0 .

ORGANIZATIONAL MEETING -

A resolution was presented by Kim Park, moved by Dallas Youngman,
seconded by Scott Gregg "Be it RESOLVED to accept blanket bond for all regular Town employees." VOTE - AYES 5
NAYS 0 .

A resolution was presented by Kim Park, moved by Adam Ellis,
seconded by Dallas Youngman "Be it RESOLVED to appoint Gary Mettler, Animal Control Officer, and Tammy Mettler, Deputy Animal Control Of-ficer for one year." VOTE - AYES 5
NAYS 0 .

A resolution was presented by Kim Park, moved by Dallas Youngman,
seconded by Jeff Keller "Be it RESOLVED that any Town Officer be al-owed .505 cents per mile when using their personal vehicles for Town business." VOTE - AYES 5
NAYS 0 .

A resolution was presented by Kim Park, moved by Scott Gregg,
seconded by Jeff Keller "Be it RESOLVED to authorize the Highway

Supt. to spend up to \$1,500 for tools without prior authorization."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park , moved by Jeff Keller,
seconded by Adam Ellis "Be it RESOLVED to pay all elected Town Offi-cers as outlined in the 2011 Budget." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Dallas Youngman,
seconded by Jeff Keller "Be it RESOLVED to pay the Supervisor, Coun-cilmen, Town Justices, Court Clerk, Bookkeeper, Deputy Town Clerk, Assessors, Assessor's Clerks, Animal Control Officer, Custodian of Town Hall - monthly; the Town Clerk, Highway Supt., Code Enforcement Officer and Diana Blankley - semi-monthly; the Highway workers - bi-weekly; the Town Historian, Town Attorney and anyone else employed by the Town - upon submission of a voucher." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Scott Gregg,
seconded by Dallas Youngman "Be it RESOLVED to authorize the Town Clerk and/or her Deputy to attend any County Town Clerk's monthly meetings, annual Spring Conference, and/or Continuing Education cour-ses; the Code Enforcement Officer and two members of the Planning Board to attend annual Spring and Fall Conferences; the Code Enforce-ment Officer to attend annual Spring Continuing Education Conference; the Bookkeeper to attend any monthly bookkeeper's meetings and/or Continuing Education courses; the Highway Supt. to attend annual Spring Highway School and Fall Highway Supt's. Conference at Town expense." VOTE - AYES 5 NAYS 0 .

Supervisor Park appointed Dallas Youngman and Jeff Keller as Building Maintenance Supervisors for the Town

Hall.

ORGANIZATIONAL MEETING - (cont'd)

A resolution was presented by Kim Park, moved by Dallas Youngman,
seconded by Adam Ellis "Be it RESOLVED to appoint Kim Park and Tom Interlichia to serve as Supervisors to the Sanitary Landfill."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Scott Gregg,
seconded by Jeff Keller "Be it RESOLVED to hold all regular Town Board meetings on the 3rd Tuesday of each month at 7:00 PM."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Dallas Youngman,
seconded by Jeff Keller "Be it RESOLVED to appoint Amanda Meyers as part-time clerk to the Assessors for one year."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Dallas Youngman,
seconded by Jeff Keller "Be it RESOLVED to pay all Highway Workers per 2011-2013 Teamsters Contract - upon approval by the Town Board."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Jeff Keller,
seconded by Adam Ellis "Be it RESOLVED to appoint Rhonda Kerr, Custodian of the Town Hall, at a monthly rate of \$150.00."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Scott

Gregg,
seconded by Jeff Keller "Be it RESOLVED to pay the Deputy
Town Clerk and Assessor's Clerk \$10.06 per hour, an increase
of 25 cents."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Jeff
Keller,
seconded by Dallas Youngman "Be it RESOLVED to pay not more
than \$6.00 per yard for bank-run sand and/or gravel."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Adam
Ellis,
seconded by Dallas Youngman "Be it RESOLVED to designate
Lyons Na-tional Bank as the official depository for the Town
of Wolcott."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Scott
Gregg,
seconded by Jeff Keller "Be it RESOLVED to pay Assessment
Review Board Members a flat rate of \$100.00 when they act."

VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Adam
Ellis, seconded by Jeff Keller "Be it RESOLVED to appoint
Art Williams as Town Attorney for one year." VOTE -
AYES 5 NAYS 0 .

ORGANIZATIONAL MEETING - (cont'd)

A resolution was presented by Kim Park, moved by Dallas
Youngman, seconded by Jeff Keller "Be it RESOLVED to appoint
Lee Walter as
Town Accountant for one year." VOTE - AYES 5 NAYS 0 .

A resolution was presented by Kim Park, moved by Dallas
Youngman, seconded by Adam Ellis "Be it RESOLVED to appoint
Kenneth Burgess,

Code Enforcement Officer, for one year." VOTE - AYES 5
NAYS 0 .

OTHER BUSINESS -

GENERAL CORRESPONDENCE -

1. Letter from the Red Creek Free Library thanking us for our support along with a copy of their 2011 budget and statistical data concerning services provided.

2. Letter from the Port Bay Golf Course informing us of their application to renew their liquor license for 2011.

A motion was made by Kim Park, seconded by Scott Gregg, to accept general correspondence as submitted. VOTE - AYES 5 NAYS 0 .

TOWN CLERK'S PETTY CASH FUND -

The Town Clerk asked the Board to consider raising her petty cash fund from \$300.00 to \$500.00, the maximum amount allowed. Several different departments utilize this fund for postage, supplies, etc.

Discussion. The Board did not have a problem increasing the amount.

RESOLUTION TO INCREASE TOWN CLERK'S PETTY CASH FUND FROM \$300.00 TO \$500.00 -

The following resolution was presented by Kim Park, moved by Dallas Youngman, seconded by Adam Ellis,

WHEREAS, the Town Clerk's petty cash fund is being utilized by several different departments; and

WHEREAS, the current amount of \$300.00 is not always sufficient to cover the expenses incurred by all of these departments; and

WHEREAS, it is necessary for these departments to have monies available for postage and/or supplies when needed;

NOW, THEREFORE, BE IT RESOLVED to increase the allotted

amount in the Town Clerk's petty cash fund from \$300.00 to \$500.00.

VOTE - AYES 5 NAYS 0.

EXECUTIVE SESSION -

A motion was made by Kim Park, seconded by Adam Ellis, to move into executive session at 5:40 PM to discuss contract negotiations regarding the highway department.

CLOSE EXECUTIVE SESSION -

A motion was made by Dallas Youngman, seconded by Adam Ellis to close the executive session at 5:52 PM.

The next regular meeting of the Wolcott Town Board will be held
Jan. 18, 2011, at 7:00 PM at the Town Hall.

A motion was made by Kim Park, seconded by Jeff Keller, to ad-journ the meeting at 5:52 PM.

submitted,

Respectfully

Dawn M. Krul,
Town Clerk

